

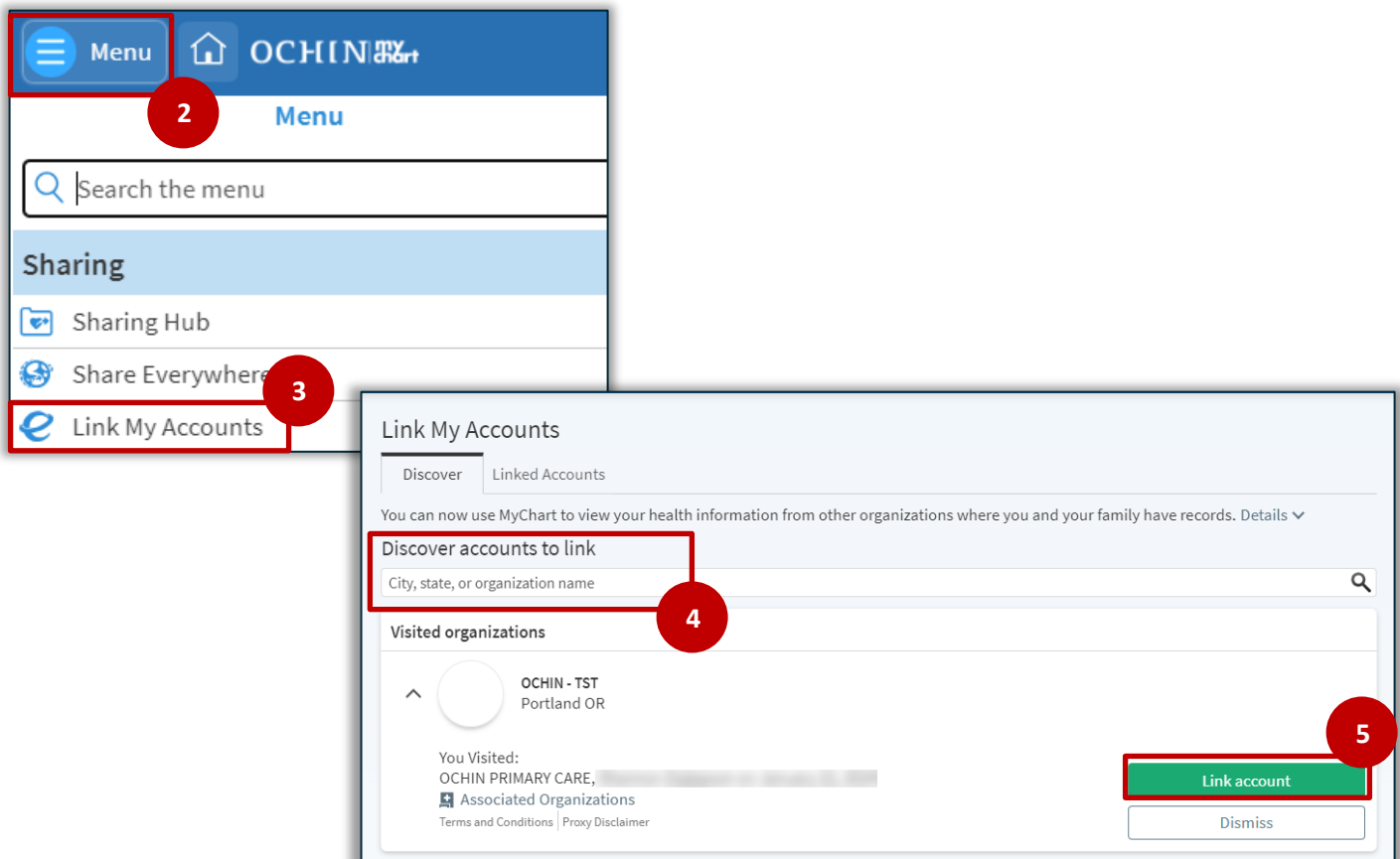
LINKING ACCOUNTS IN MYCHART

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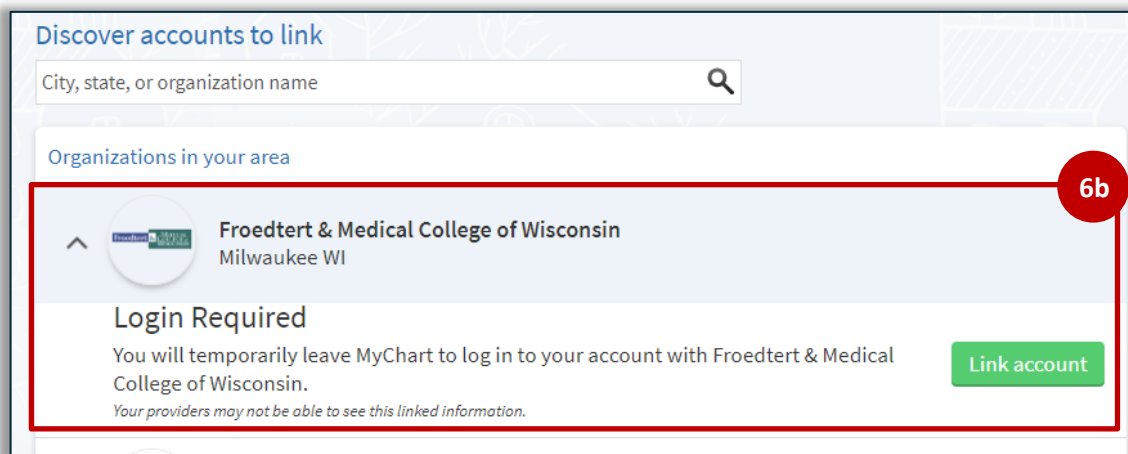
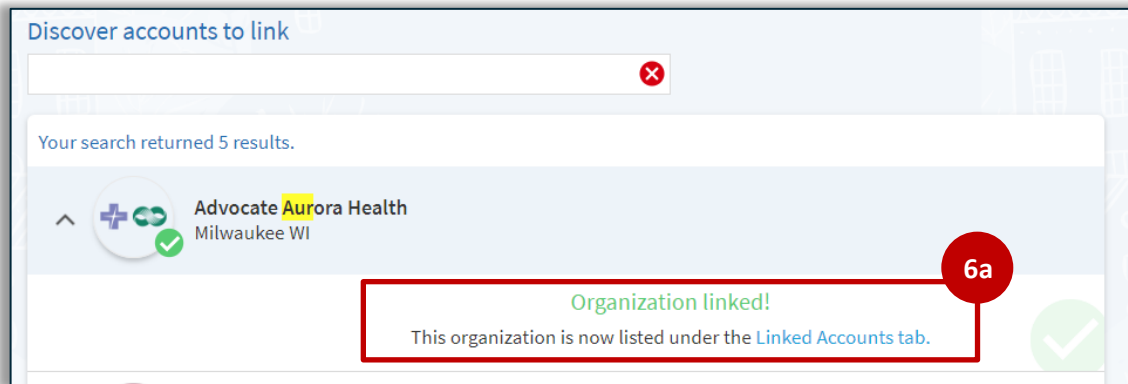
Happy Together along with a MyChart account allows you to view your health information from outside Epic organizations if they are linked to that organization via Care Everywhere.

Link MyChart to an Outside Organization

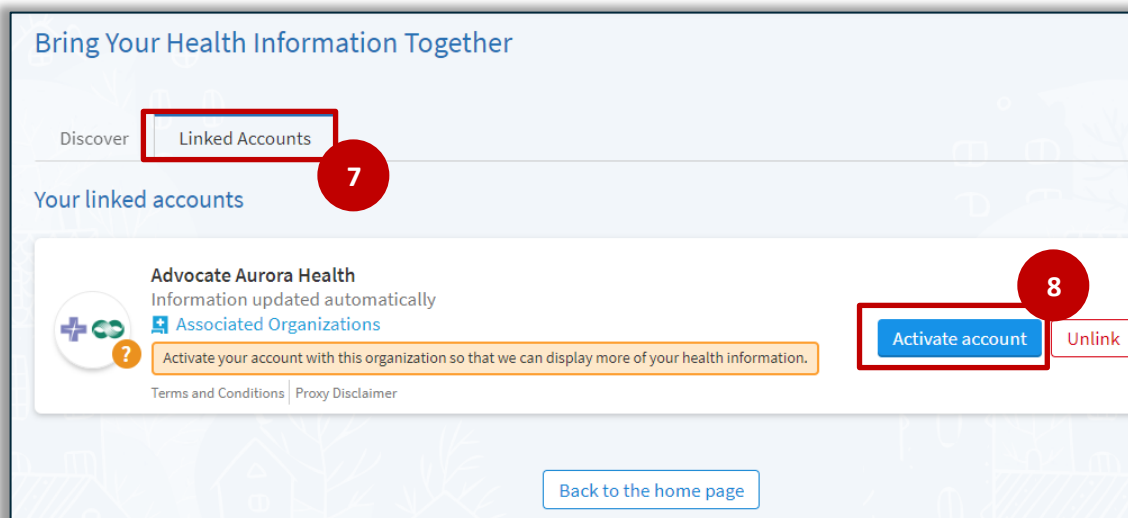
1. Log into your MyChart account.
2. Click **Menu**.
3. In the Search the Menu field type in Link my accounts or scroll to the Sharing section and click **Link My Accounts**.
4. To search for an organization, type the organization’s name in the **Discover accounts to link** field.
5. Choose the correct organization, click **Link account**.



6. Depending on if the patient is already set up with a MyChart account:
 - a. Confirmation that the organization is linked will be displayed.
 - b. An option that directs the patient to create an account with that organization on a separate tab.



7. Navigate to the **Linked Accounts** tab to activate accounts that have been linked.
8. Click **Activate account** to navigate to the organization on a separate tab.



Viewing Linked Accounts

The Link My Accounts activity groups linked Epic and non-Epic organizations by how often they get updated:

1. **Login Required to Update** section shows non-Epic organizations that MyChart cannot get updates automatically. Patients need to click the Update button to pull information from these organizations into MyChart.
2. **Updates every 7 days** section shows non-Epic organizations that MyChart gets updates from automatically at regular intervals for as long as the patient gave the organization access when creating the link.
3. **Updates Automatically** section shows Epic organizations that MyChart gets updates from automatically.

The screenshot shows the 'Linked Accounts' interface with three sections highlighted by red boxes and numbered 1, 2, and 3:

- Section 1: Login Required to Update** (indicated by a red box and a '1' in a red circle). It contains a card for 'Riverfront Clinic' with an 'Update' button and an 'Unlink' button.
- Section 2: Updates every 7 days** (indicated by a red box and a '2' in a red circle). It contains a card for 'Desert Cloud Clinic' with an 'Update' button and an 'Unlink' button.
- Section 3: Updates Automatically** (indicated by a red box and a '3' in a red circle). It contains a card for 'Madison Health' with a 'Jump to account' button and an 'Unlink' button.

4. Select the **Remind me to update this account** checkbox to receive a banner alert when updates are needed.

The screenshot shows the 'Bring Your Health Information Together' section. At the top, there are tabs for 'Discover' and 'Linked Accounts'. A red box highlights a message: 'Riverfront Clinic requires manual updates. Use the Update button to refresh information.' with an 'Update' button. Below this, a 'Login Required to Update' warning is present. The 'Your linked accounts' section lists 'Riverfront Clinic' with a red circle '4' next to the 'Remind me to update this account' checkbox, which is also highlighted by a red box. Other elements include an 'FHIR' logo, an 'Information up to date as of January 17' note, and 'Update' and 'Unlink' buttons.

5. The MyChart Home page will also display when a linked organization has new information to view.

The screenshot shows the MyChart Home page. On the right side, there is a 'Care Team and Recent Providers' section. Below it, the 'Linked Accounts' section is highlighted with a red box and a red circle '5'. This section includes the text 'Other places where you have health information.', a logo for Advocate Aurora Health, and a 'See account details' link.